

## Monthly allocation of Syllabus

Skill Subject: Vision Technician

Level: 2

Duration: 1 July 2017 to 31 March 2018

Class: IX<sup>th</sup>

Month	No. of Working days	Title	No. of Teaching Periods	No. of Revision Periods
July	23	HSVT 101 S-1 - Introduction to Computer System S-2 - Managing Files and folders S-3 - Internet Surfing S-4 - Using e-mail Services	36	10
August	24	HSVT 102 S-1 - Communication cycle S-2 - Providing Feedback S-3 - Overcoming Barriers in communication S-4 - Principles of effective communication	38	10
September	14	HSVT 103 S-1 - Personality traits, types and disorders S-2 - Talking on telephone S-3 - Working independently	18	10
October	21	HSVT 103 S-4 - Working in team S-5 - Personal Grooming and Self exploration.	32	10
November	23	HSVT 104 S-1 Vision care centre S-2 infrastructure and layout of vision care centre S-3 → Registration Requirements of a vision care clinic or centre	36	10
December	18	HSVT 104 S-4 Understanding Sign Boards S-5 Documentation.	26	10

It is certified that this "monthly allocation syllabus" covers the whole syllabus

Name & Mobile No: Ashish Kumar 9467983568

School: G.S.S.S Baroli Sonapat (3450) Email: ashishkandela1@gmail.com

Name - Minakshi Choudhary <sup>Mb</sup> 8221027384  
School - G.S.S.S. Sista Sismor  
Choudharyminis99@gmail.com

## Monthly allocation of Syllabus

Skill Subject :

Level :

Duration :

Class :

Month	No. of Working days	Title	No. of Teaching Periods	No. of Revision Periods
January	20	HSVT 105 S-1 Common eye problems and infections S-2 Symptoms of common eye problems S-3 eye injuries S-4 clinical Trials	30	10
February	22	HSVT 106 S-1 Recording medical history of patient S-2 - Documenting patient's medical history S-3 - Integrating medical history and physical examination for treatment plans S-4 Assessing functionality of patient's eyes	34	10
March	10	Revision		20

It is certified that this "monthly allocation syllabus" covers the whole syllabus

9486204924

Name & Mobile No : Seema Rani

School : G.S.S. Babaladana K.T.L

Email : sandhuseema233@gmail.com



## Monthly allocation of Syllabus

Skill Subject: *Vision Technician*

Level: *II*

Duration: *1 July<sup>2017</sup> to 31st March 2018*

Class: *Xth*

Month	No. of Working days	Title	No. of Teaching Periods	No. of Revision Periods
<i>July</i>	<i>23</i>	<i>HSVT 201</i> <i>S-1 Application of windows 8 and linux operating systems.</i> <i>S-2 MS-Word</i> <i>S-3 MS-excel</i>	<i>36</i>	<i>10</i>
<i>August</i>	<i>24</i>	<i>HSVT 201</i> <i>S-4 installation and uninstillation of software</i> <i>HSVT 202</i> <i>S-1 Creating People and giving self intro</i>	<i>38</i>	<i>10</i>
<i>September</i>	<i>14</i>	<i>HSVT 202</i> <i>S-3 Framing Sentences</i> <i>S-3. Describing weather and expressing likes and dislikes.</i>	<i>18</i>	<i>10</i>
<i>October</i>	<i>21</i>	<i>HSVT 202</i> <i>S-4 Pronouncing words.</i> <i>HSVT 203</i> <i>S-1 Handling Customers effectively</i> <i>S-2 Taking order on call</i>	<i>32</i>	<i>10</i>
<i>November</i>	<i>23</i>	<i>HSVT 203</i> <i>S-3 Handling customer complaints</i> <i>S-4 Answer queries.</i> <i>HSVT 204</i> <i>S-1 Complaints of human eye</i>	<i>36</i>	<i>10</i>
<i>December</i>	<i>18</i>	<i>HSVT 204</i> <i>S-2 Field view and dynamic range of human eye</i> <i>S-3 movements of human eye</i>	<i>26</i>	<i>10</i>

*It is certified that this "monthly allocation syllabus" covers the whole syllabus*

Name & Mobile No: *Seema Rani* *9466204924.*  
*Ashish Kumar* *9467983568*

School: *GrSSS Baroli (3450) Sonepat* Email: *ashishkandola.1@gmail.com*

*Ashish Kumar*  
*GrSSS Babahadana Karthal* *Pandhu Seema 233@gmail.com*

## Monthly allocation of Syllabus

Skill Subject :

Level :

Duration :

Class :

Month	No. of Working days	Title	No. of Teaching Periods	No. of Revision Periods
January	20	HSVT 205 S-1 Eyecare Professionals S-2 Basic examination for eye diseases S-3 Eye examination	30	10
February	22	HSVT 205 S-4 Visual assessment of eye. HSVT 206 S1 to S-4 Medical Records.	34	10
March		Revision		20

*It is certified that this "monthly allocation syllabus" covers the whole syllabus*

Name & Mobile No : *Seema Minakshi Choodhary*, Mb - *8221027384*

School :

Email : *Choodharymini89@gmail.com*